

Office of the Superintendent of Schools  
Diocese of Cleveland  
1031 Superior Avenue  
Cleveland, OH 44114  
(216) 696-6525

EXTRA PREPARATION COMPENSATION

This agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ and between the Principal of \_\_\_\_\_ High School as the representative of the Office of Catholic Education, Diocese of Cleveland, the party of the first part and the party of the second part \_\_\_\_\_ who is employed in a professional capacity by the Office of Catholic Education.

The Party of the second part agrees to perform the following preparations in addition to those contractually required:

- Preparation: 1. \_\_\_\_\_  
2. \_\_\_\_\_

WITNESSETH: The party of the first part agrees to compensate the party of the second part as follows:

compensatory time, \_\_\_\_\_  
no supervisory duty assignment,  
no homeroom assignment,  
\_\_\_\_\_ monetary compensation  
\_\_\_\_\_

for one (1) academic year beginning August 16, \_\_\_\_\_; Provided that at all times during this agreement a further agreement, entitled Secondary Lay Teacher Agreement, as contained in the Agreement between CHALTA and the Office of Catholic Education, between the two parties herein remain in full force and effect, and that any failure, from any cause whatsoever, of the said Secondary Lay Teacher Agreement will render this present agreement null and void.

Party of the second part covenants and agrees to abide by the present rules and regulations of the Office of Catholic Education and abide by such additional rules and regulations as hereinafter may be adopted by said Office.

Building Administrator (OCE Designee) (Party of first part) Teacher (Party of second part)

By \_\_\_\_\_ By \_\_\_\_\_  
OCE Designee Teacher

Day \_\_\_\_\_ Day \_\_\_\_\_